



POLK STATE

Corporate College

SHRM-CP & SHRM-SCP Certification Prep Fall 2023

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<i>CLASS #</i>	<i>DATE</i>	<i>ANTICIPATED TOPIC</i>
<i>1</i>	08/21/2023	Welcome, How to Study, HR Competencies
<i>2</i>	09/4/2023	HR Competencies,
<i>3</i>	09/11/2023	HR Competencies, HR Competencies Discussion Questions
<i>4</i>	09/18/2023	HR Strategy, Talent Acquisition
<i>5</i>	09/25/2023	Employee Engagement and Retention, Learning and Development
<i>6</i>	10/02/2023	Total Rewards, People book Discussion Questions
<i>7</i>	10/09/2023	Structure of the HR Function, Organization Effectiveness and Development
<i>8</i>	10/16/2023	Workforce Management, Employee and Labor Relations, Technology Management
<i>9</i>	10/23/2023	Organization book Discussion Questions
<i>10</i>	10/30/2023	Managing a Global Workforce, Diversity and Inclusion, Risk Management
<i>11</i>	11/06/2023	Corporate Social Responsibility, begin US Employment Law and Regs.
<i>12</i>	11/20/2023	Finish US Employment Law, Workplace book Discussion Questions, Exam Review
<i>13</i>	11/27/2023	More Exam Review,/Test practice questions
<i>14</i>	12/04/2023	Final Exam

Register: <https://polk.augusoft.net/>

Class Time: Mondays 5:30pm-8:30pm | Class Location: Online Via Zoom Cost: \$1345, includes textbooks fee and 1 yr. access to SHRM Online Learning System

Registration will close on August 7, 2023

HOW TO STUDY: Go to www.learnhrm.partnerrc.com Watch QuickStarts videos. Bring appropriate book to class with highlighter and pen to take notes in book. Read book and take in-book Progress Tests. Memorize Down and Dirties. Take on-line tests repeatedly until you score 90% or higher.